

Hebron Public Schools
Special Transportation Request
2021-2022 School Year



Please submit by July 1, 2021

Please contact the Hebron Board of Education Central Office at 860-228-2577 with any questions related to this form.

Multiple children can be included in a single form, however, please only use this form for children with identical transportation requests.

Bus routes are developed based on home addresses. **Please complete this form each year ONLY if you are requesting a pick up/drop off other than your home address, or if you do not intend to have your child(ren) ride the bus.** Requests may be granted under the following circumstances:

- 1)the request is for 3 months or more (exceptions may be granted by the Superintendent in the event of emergencies.)
- 2)the location of the special request is on an existing route to and from the child's school
- 3)there is space available on the bus (preference is given to students who reside on the route; therefore, a student who has received a specialized pick up/drop off may have this permission revoked at any time)
- 4)the location of the AM pickup and PM drop off may be different but must be consistent Monday through Friday
- 5)this request will not disrupt the bus schedule as determined by administration
- 6) any adjustments submitted after July 1st may not be accommodated by the 1st day of school to provide adequate time for bus routes to be mapped; any midyear adjustments must be submitted 5 business days in advance of the requested start date.

Student Name	Grade for 2021-2022

Requested start date: _____

For both the AM and PM rows below:

- In column 1: Please check if there is no transportation needed
- In column 2: Check if the pick up/ drop off will be the home address
- In columns 3-5: Please enter the day care provider name, address and phone number

	No Transportation Needed	Home Pick up/ Drop off	Provider Name	Address	Phone Number
AM Route					
PM Route					

Signature of Parent/Guardian _____

Date _____